

BROMSGROVE UKULELE CLUB - CONSTITUTION

Bromsgrove Ukulele Club Constitution

- 1 The Club shall be known as **Bromsgrove Ukulele Club**, hereafter referred to as the Club. It will operate as a non-profitmaking organisation
- 2 The Aims and Objectives of the Club are:
 - To advance, improve, and develop public participation, education in, and appreciation of music, via Club activity, as a singing ukulele Club.
 - To run beginners' and improvers' workshops at Club meetings and other venues when requested.
 - To foster confidence-building and Club activity among members.
- 3 The Club will maintain a Register of Members. A member is designated as a person whose name is entered on the Register of Members. To become a member, the Club registration form must be completed and returned to the Secretary. Data management will comply with GDPR 2018 regulations.
- 4 The maximum number of Members is sixty (60). Members who have not attended sessions for 6 months or more will have their registration suspended
- 5 Young persons between 14 and 16 may attend Club meetings and events but must be accompanied by a responsible adult family member.
- 6 The Club will be run by a Committee elected by the Members at the Annual General Meeting (AGM). The Committee will consist of not less than five (5) members. The Officers of the Club will be Chairman / Treasurer / Secretary and two (2) others. A minimum of three (3) Committee members shall form a quorum. Every matter shall be determined by a simple majority of members present. In the case of a tied vote, the Chairperson of the meeting shall have the deciding vote.
- 7 The Committee will meet at least 4 times per year.
- 8 The Committee may have additional members to serve until the next Annual General Meeting (AGM) either to replace an elected member who has left the Committee or as a co-opted member, to further the aims of the Club.
- 9 The Committee will decide charges for Workshops, Lectures and other events. The Club session attendance fee will be agreed by Committee members at any of their Meetings and may be varied at any time.
- 10 Insurance: The Committee is responsible for ensuring that the Club is adequately insured for all activities undertaken by the Club whether for its Members specifically or for the General Public where appropriate.
- 11 The Annual General Meeting (AGM) will be held in April.

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- 12 Any proposal for alteration to this Constitution must be made by giving the Chairman notice in writing of the proposal. A proposal must be signed by not less than four (4) members. Such proposals should normally be made at least one month prior to the AGM for discussion at that meeting. If this is not appropriate an Extra-ordinary General Meeting (EGM) will be called to discuss it. This EGM must take place as soon as is practicable and may be incorporated into a regular meeting of the Club. For both an AGM and an EGM a minimum of 30% of members shall form a quorum. Every matter shall be determined by a simple majority of members present. In the case of a tied vote, the Chairperson of the meeting shall have the deciding vote.
- 13 A Bank Account in the name of the Club will be maintained into which funds relating to the Clubs activities must be paid. Three (3) of the Club's Officers will be registered as authorised Signatories with the Bank. Any one signature on a cheque or other payment instrument shall be a sufficient discharge for the Banker.
- 14 The financial year shall run from 1st January – 31st December
- 15 The Treasurer will keep a proper account of the clubs finances and give a report to each committee meeting. The Treasurer will prepare and present a statement of accounts to the members of the Club at the Annual General Meeting.
- 16 In the case of Bromsgrove Ukulele Club deciding to discontinue as a Club, any funds being held by the Club at the time of closure should be distributed to an organisation as the committee sees fit.
- 17 No person shall be excluded from club membership on the grounds of age, disability, race, religion, sex, or sexual orientation.
- 18 The Constitution will be reviewed by the Committee, prior to the AGM and any proposed changes put to the members at the AGM

Adopted at AGM 5th April 2018

Amended at AGM 14th April 2023

Signed Chairperson

Date